



HORIZON CHRISTIAN SCHOOL

PO Box 2690, Tualatin, Oregon 97062
Phone 503-692-9312 • Fax 503-691-9677

RECORDS RELEASE FORM K-8th Grade

Date	
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School/Agency:	
Registrars Email:	
Address:	
City, State, Zip:	
Phone:	
FAX:	

Student Name	Birth Date	Grade Completed

The student(s) listed above have enrolled with Horizon Christian School. We are requesting the following records be sent to our school:

- Education records
- Health records
- Academic records
- Any records that would help us work successfully with the above named student(s)
- Behavioral records
- TAG records
- Special Education records
- Immunization Record

Please send records to:

HORIZON CHRISTIAN SCHOOL
Attn: REGISTRAR
PO Box 2690
TUALATIN, OR 97062

Thank you,
Debbie Roberts
droberts@horizonchristian.school
503-692-9312
Registrar

Oregon Revised Statutes allow transfer of student progress records without penalty to any other school or educational institution upon receipt of notice of student enrolling in said institution. (ORS 336.215) Public Law 93-380, modified by Senate bill 102. "A school district is not authorized to permit access to pupil records to any person without consent or under judicial order, except that: (a) access shall be permitted to the following: to officials and employees of other public schools or school systems." NOTE: Federal Law 99.30 allows for educational records to be sent to other educational agencies without the parent signature requirement.